



## Request for Alternative Communications

This form can be used to request that WESTMED Medical Group communicates with you by alternative means or at alternative locations.

In order for our Practice to respond to your request, please complete the entire form.

**Patient Name:** \_\_\_\_\_  
[print or type].

### **Proposed Alternative Communication**

*Please describe in detail your proposed alternative means or location for receiving communications from our Practice.*

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### **Payment Information**

Your alternative communications request may affect our Practice's normal procedure of mailing bills to your home address. Please specify an alternative method for handling payment.

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### **Alternative Address or Other Means of Contact**

*Please specify an alternative address or other means of contact.*

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### **Contact Person**

You may contact our Practice's Privacy Official at 914-681-5291 if you have any questions relating to your alternative communications request.

### **Patient Information**

Signature of Patient or Personal Representative \_\_\_\_\_

Date \_\_\_\_\_

Name of Patient or Personal Representative \_\_\_\_\_

Nature of Personal Representative's Authority \_\_\_\_\_